

This and That: Policies and Procedures

Zeh v'Zeh



Allergy Policy

All JLP events are "nut free". We also ask our families to refrain from sending ANY outside snacks into our building to ensure the safety of all our learners.

Attendance Policy

Attendance records are kept in the JLP office. In the event your child will be absent from the JLP, please notify the school office by phone on the day of the absence or by sending an e-mail to bsmall@tbanj.org. Please notify the office in the event of an extended absence by letter or e-mail.

Class Assignments

Class assignments begin in August. Please note, students are granted ONE MUTUAL REQUEST in their Judaic classes only. Hebrew pods are formed by skill set, so even if your child and their friend are attending at the same time, they are not guaranteed to be in the same classroom.

Discipline

Learners are expected to be courteous and respectful at all times, to cooperate with teachers and not to disrupt the class. The first infraction of these rules will result in the student being sent to the Educational Director's office. The second infraction requires the parent being notified. The third infraction requires a parent/guardian-student-director conference. A fourth infraction requires the parent to pick up the student immediately with further consequences to be determined by the Educational Director, Rabbi and the School Committee.

Emergency Closing

In the event that the Livingston Township Public Schools close, dismiss early, or cancel after school activities, the JLP will be closed. All families will be notified of closures via email. Postings will be made on our Facebook as well as the synagogue website (tbanj.org). If you are in doubt, call the school office (973) 994-3950 ext: 295. The JLP voice mail message will indicate the latest information regarding school closings.

Lateness and Early Dismissal

When students arrive late or leave class early instructional time is shortened and the classroom dynamics are disrupted for both teachers and students. Parents are required to come to the JLP office to sign their child out before the student may leave the class.